

Los Angeles Academy of Figurative Art
Annual Security Report
For
2016

*This Document will be distributed annually on October 1 to all currently enrolled, and/or prospective students.

A message from the College President, Maryam Storm

Los Angeles Academy of Figurative Art is committed to providing a safe and secure environment for all students, guests, faculty and staff on campus. If you have any concerns about the safety of yourself, or of those around you, we encourage you to bring these concerns to our Administration. It is extremely important to make us aware of any potentially dangerous situations so we can address them promptly and without incident. Our Administrative team, together with the Los Angeles Police Department, will support a healthy and safe campus and will collectively share the information to help keep our community safe. Please do not hesitate to contact the Administration, or an emergency, the Los Angeles Police Department if you need any assistance or see/hear anything suspicious.

You can contact our Administrative staff on campus or by calling the school at (818)708-9232. You can also call 911 in the case of emergency.

We hope that your educational journey at LAAFA is a safe, secure and positive one.

Maryam Storm

Clery Act 2016 Campus Crime Statistics and Drug Free Schools Act

Compiled by:

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Reviewed by:

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Jean Marie Jingco - Registrar

Martin Kline - Director of Student Affairs

United States federal government, through the Clery Act, mandates the disclosure of certain crime statistics so that LAAFA students, employees and families can be educated about implemented safety and security measures and relevant crime statistics from January to December of 2016.

Please be aware that these are statistics for the most severe forms of crime. Students, faculty, and staff should always be vigilant about their personal safety and take care of their personal possessions. All reported campus crime statistics received through the LAAFA Incident/Injury Report system (crime figures) can be accessed by contacting Crystal Nitz, Financial Aid Administrator at cnitz@laafa.org.

Campus Security and Incident Reporting

If you need assistance, please contact the main office immediately at (818)708-9232 if you need assistance. Also, LAAFA's campus, located at 16926 Saticoy Street, Van Nuys, CA 91406, is under the jurisdiction of the Los Angeles Police Department. If you have an emergency or need a paramedic, you are asked to contact the LAPD or call 911.

Either the Director of Academic Affairs or the Financial Aid Administrator should be notified immediately whenever a student is a victim of injury, theft or vandalism incident (either on or off-campus). It is critical that an Incident report be filed with the Administration to ensure sufficient documentation of the circumstances and allow for a complete incident investigation and follow-up.

An online Incident Report is available always to report injury/incident/concern at: <http://laafa.edu/full-time-program-schedule-forms/>. Incident Reports need to be filled out by students or employees who are victims or witnesses to the following situations: Assault, Theft, Property Damage, Injury, Car Damage, Vandalism, or other injury, accident, or crime similar in nature.

Campus Security Authorities

The Clery Act requires the college to disclose statistics concerning the occurrence of certain crimes that both occur within the college's Clery geography and that are reported to the **campus security authorities (CSAs)**. Under the law, CSAs include any individual identified by the college as someone to whom a crime should be reported; and any college official who has significant responsibility for student and campus activities. Individuals designated as CSAs or those who have these job functions receive annual training on mandatory reporting obligations.

Examples of LAAFA's CSAs include:

- Director of Admissions
- Director of Academic Affairs
- Registrar
- Financial Aid Administrator

A designated CSA is not required to disclose confidential information concerning an incident, such as information that would identify a victim of a crime who wishes to remain confidential. The incident may be reported anonymously to be included in the college's Annual Security Report.

General Campus Access

To meet program needs and accommodate work schedules, full time students may access the Campus facilities between 9:30am and 7:00pm, Monday – Friday, and between 9:30am-4pm on Saturdays/Sundays, unless otherwise notified (i.e. late evening classes). There may at times be classes scheduled so that students must arrive before these open times, in which case, the students would be notified of arrival time availability ahead of time. (i.e. 9:00am start time – Students to arrive at 8:30am).

Any person who fails to comply with access policies will forfeit the right to full access and may be limited to only be on campus for Class times per their corresponding schedule.

The Campus is open during Break periods between quarters by appointment only.

General Personal Safety Rules

- Please lock your car in the parking lot before going to class and be aware of your surroundings.

- To ensure each student's safety, shoes and proper attire must be worn always. Students determined by the instructor or the Administration Office to be a risk to themselves due to their attire may be asked to leave the classroom or studio by the instructor, or anyone in the LAAFA Administration.
- Learn and practice safe work habits.
- When using electrical equipment, make sure your hands are dry and you are standing on a dry surface. Make sure electrical cords and wires have no breaks.
- Know emergency procedures, such as locations of Fire Extinguishers, the first aid kit, and the emergency telephone numbers.
- Please note the Paint Cleaning and Disposal Policy on pg. 66-68 in the Student Handbook.

Please note that while the school exercises great care about student safety, it is not responsible for personal injury occurring on the school property or about school activities. The school does not assume any responsibility for loss or damage to student property. Faculty and Administrators who accompany student groups on field trips and supervise activities cannot be held responsible for actions of students, injury, or Personal Safety and Security Awareness Education loss of personal property.

Security Enforcement

LAAFA Faculty/Staff have the authority to ask persons for Identification and to determine whether individuals have lawful business on campus. Any Criminal incidents will be referred to the local police who have jurisdiction on the campus. All crime victims and witnesses are strongly encouraged to immediately report the crime to the LAAFA Financial Aid Administrator or the Director of Academic Affairs, by calling (818)708-9232, or in person at the campus and to the local police agency by calling 911. Prompt reporting will assure timely warning notices on campus.

Annual Disclosure of Crime Statistics

The annual crime statistics report, included in the appendix section, details the reported crime figures for LAAFA's campus and is provided in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act.

The crime statistics report includes metrics for the previous 6 months concerning reportable crimes that occurred on-campus, and on public property. As we are building this statistical data, we are in process of receiving the data for the full prior three years. Until we receive such data from the LAPD, we have included a more comprehensive set of metrics from the LAPD for the entire West Valley jurisdiction. While this includes the Campus of LAAFA, please keep in mind that it does include crimes for a much larger area.

The annual crime statistics report is primary sourced from filed incident reports, conduct issue investigations, and pertaining to disciplinary referrals towards members of student body, altogether summarized and submitted by the Director of Academic Affairs, with additional statistics supplied by the Vice President of Operations who oversees employee engagement and employment policies and by the Financial Aid Administrator who oversees campus security.

The crime statistics report is compiled by the Financial Aid Administrator with data obtained from the CSAs listed above and includes reportable crimes as identified within the Federal Bureau of Investigation's Uniform Crime Reporting Handbook (UCR), with additional categories added pursuant to the Violence against Women Reauthorization Act of 2013.

A summary sheet of Clery Act crime definitions is included with the annual crime statistics report, found in the appendix section. The crime statistics report is prepared in cooperation with law enforcement agencies local to LAAFA Location, where local crime statistics data is available.

To request an individual hard copy of the campus crime statistics, please contact the Financial Aid Administrator.

Daily Crime/Fire Log

LAAFA tracks any Crime or Fire incidents weekly. The Crime log contains a summary of Clery crimes and incidents reported to LAAFA. Reports received on the weekends or holidays are recorded in the log on the next business day. The log may be accessed for review by contacting the Financial Aid Administrator.

Drug Free Schools Act

LAAFA is a drug-free environment and the school will not tolerate the manufacture, distribution, dispensation, sale, purchase, possession, offer to sell, and/or use of any illegal drugs (as defined by the statutes of the state of California) in our facility or at any LAAFA Function. Any student found to have violated this policy will be subject to arrest and disciplinary action in accordance with the Code of Conduct Policy.

Alcohol Use – Student Policy

Except as otherwise provided in this policy, students are not allowed to possess or consume alcohol while on LAAFA Campus, nor are students allowed to possess or consume alcohol at official LAAFA sponsored events off campus. Violators are subject to the provisions set forth in the Code of Conduct.

Alcohol is permitted on campus and at LAAFA-Sponsored events off campus only regarding special events sponsored by..... At these special events, alcohol may be served only by a bonded bartender. All students in attendance must abide by local, state, and federal regulations related to the possession and consumption of alcohol. California law prohibits the consumption of alcoholic beverages by persons under the age of 21. Underage drinking and public intoxication are unacceptable, and those who violate these standards will be subject to disciplinary action.

College Disciplinary Actions

A violation of any law regarding alcohol and other drug use or possession is a violation of LAAFA's Student Code of Conduct and a violation of state and federal law. LAAFA shall conduct Student Conduct Review and Human Resources employee review as applicable in response to discovered violations.

Issues Pertaining to Registered Sex Offenders

In accordance with the "Campus Sex Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, LAAFA is providing a link to the California State Sex Offender Registry. All sex offenders are required to register in the State of California and to provide notice of each institution of higher education in California at which the person is employed, carries a vocation, or is a student. <http://meganslaw.ca.gov/>

In addition to the above notice to the State of California, all sex offenders are required to deliver written notice of their status as a sex offender to the Director of Academic Affairs no later than three business days prior to his or her enrollment in the college. Such notification may be disseminated by LAAFA to, and for the safety and well-being of, the LAAFA community, and may be considered by the school for enrollment and discipline purposes.

Missing Student Policy

To support the campus community and the students within the community, LAAFA has adopted a 24-hour missing person's policy for all full-time students. If a student is reported as missing, LAAFA officials will research and investigate in response to a missing student report. Additionally, a student may be reported missing at any time if there are special circumstances that would require immediate police investigation.

In accordance with the Higher Education Act, the following should be noted:

Emergency Contact Information

During each open registration period all students intending to register for classes, for any subsequent term, will be given the opportunity to elect an emergency contact. Within 24 hours of the school being notified of a student missing, if the student is under the age of 18, the student's parents will be notified. If the student is over the age of 18, the student's designated contact will be notified.

Official Notification Procedure

Any member within or outside the LAAFA community must notify the Director of Academic Affairs or the Financial Aid Administrator by calling (818)708-9232 to report the missing student. The Director/Administrator, when notified, will work with other administration members by researching and investigating the information. The administration will attempt to contact the reported missing person by phone, from class, and/or from visiting the student's residence. If the reported missing student is not

located or contacted (and it has been at least 24 hours or appears to have special circumstances) the Director of Academic Affairs or the Financial Aid Administrator will contact the Los Angeles Police Department, West Valley Division, at (818)374-7611 to report the student as missing.

The Director/Administrator (or his/her designee), after police notification and no later than 24 hours after determining the residential student is missing, will notify the missing student's emergency contact (notification may be made to more than one person depending on individual(s) student has listed). After the LAPD is notified, they will lead the search in finding the student, and the missing student's emergency contact information will be forwarded to them. The Director of Student Affairs (or designee) will stay in communication with the missing person's emergency contact, as a support.

Prevention of Sexual Assault, Harassment, Stalking, Domestic and Dating Violence

Sexual Assault

Sexual assault, including rape by an acquaintance or stranger, is prohibited by the school and the State of California. It is important to tell someone you trust when you have been sexually assaulted. (It is also important to preserve evidence for proof of a criminal offense.) Campus resources include the President, the faculty, and the staff. The school will assist in notifying the local law enforcement authorities, if requested. Violators of this policy will be subject to disciplinary measures, including dismissal, following a final determination by a school disciplinary proceeding and the President. The accuser and the accused are both entitled to have others present during the disciplinary proceedings. The victim will be informed of the school's final determination and any sanctions that are imposed against the accused, although this information may not be disclosed to the public in general.

Sexual Harassment

LAAFA is unequivocally committed to extolling the worth of all persons in the school community. We consider all expressions of sexual harassment as threats to the concept of community that we are striving to create; further, we deplore any acts of harassment pertaining to race, religion, gender, sexual orientation, disability, ethnic or cultural origins, or age.

1. The above statement is school Policy and is stated in published materials to the school community. Los Angeles Academy of Figurative Art.
2. Charges brought against an individual or group, filed in writing, will be investigated promptly by the President.

Anyone with knowledge about a sexual assault or sexual harassment is encouraged to report it immediately to one of LAAFA's CSA's. Sexual assault and harassment prevention policy is maintained by the Financial Aid Administrator.

Victims of sexual assault are highly encouraged to seek assistance and support. Please visit www.safela.org to locate any assistance you might need. You can also contact the following numbers for assistance:

National Domestic Abuse Hotline – 1-800-799-7233

National Sexual Assault Hotline – 1-800-656-4673

Strength United, Van Nuys, CA – (818)787-9700

Confidentiality and Reporting Sexual Misconduct

College officials, depending on their roles at the college, have varying reporting responsibilities and abilities to maintain confidentiality. To make informed choices, one should be aware of confidentiality and mandatory reporting requirements when consulting campus resources. On campus, some resources may maintain confidentiality, offering options and advice without any obligation to inform an outside agency or individual unless you have requested information to be shared. Other resources exist for you to report crimes and policy violations and these resources will act when you report the victimization to them. Most resources on Campus fall in the middle of these two extremes; neither the college nor the law requires them to divulge private information that is shared with them, except in rare circumstances. The following describes the two reporting options at our school:

1. **Confidential Reporting:** If you would like the details of an incident to be kept confidential, you may speak with the Director of Academic Affairs or the Financial Aid Administrator, Off-campus rape crisis resources, or off-campus clergy/chaplains who will maintain their confidentiality. If you need access to a confidential Psychological Counselor, please contact the Administration.
2. **Formal Reporting Options:** You are encouraged to speak to college officials, such as the Director of Academic Affairs, and the Financial Aid Administrator to make Formal reports of incidents of sexual misconduct. You have the right, and can expect, to have incidents of sexual misconduct taken seriously by the college when formally reported, and to have those incidents investigated and properly resolved through administrative procedures. Formal reporting still affords privacy to the reporter, and only a small group of officials who need to know will be told. Information will be shared as necessary with investigators, witnesses, and the responding party. The circle of people with this knowledge will be kept as tight as possible to preserve your rights and privacy.

Confidential Reporting with Respect to Pastoral and Professional Counselors

If the student is a victim of a crime or reports a crime, the staff will refer that student to the Director of Academic Affairs/Financial Aid Administrator and/or the local police. In addition, the staff member will provide students the option of filling out a release form that gives permission for the staff member to speak to the Director of Academic Affairs or the Financial Aid Administrator.

LAAFA also offers the following resources to the students and staff in the event of emergency:

- California Department of Health Services (916)445-0174
- Los Angeles County Alcohol/Drug Program Helpline (213)624-3784
- Help now Hotline – Referral for mental health (213)381-5111
- Suicide Prevention Center (310)391-1253

Additionally, if you need immediate assistance or paramedic assistance, call 911. Prompt reporting will assure timely warning notices on campus.

Timely Warnings and Emergency Notification

The Clery Act requires colleges to issue a “timely warning” to the campus community regarding any Clery Act crime that is reported to the Administration, or local law enforcement, if they notify the school; occurs within the school’s Clery geography and patrol area; and is deemed to represent a serious or continuing threat to the college community.

Timely Warnings

If a situation arises, either on or off campus, that in the judgment of the Administration, constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued. The warning will be issued through email to students, faculty, and staff. Anyone with information warranting a timely warning should report the circumstance to the administration by phone at (818)708-9232, or in person in the administration office or the library.

Emergency Notification

LAAFA has implemented a LAAFA Alert System which will call and/or text message students, staff, and faculty in the event of an emergency on campus or in the surrounding area.

Students: During registration each quarter, students can input contact information for the LAAFA Alert System.

Staff and Faculty: All faculty and staff are asked to provide their emergency notification and emergency contact information when first hired. They are also asked to update their information at any time during the year as information changes.

Emergency Plan – Fire Prevention

- Smoke outside the building – No smoking is allowed inside the building.
- Do not empty ashtrays or anything hot in wastebaskets that contain paper or other flammable material.
- Unplug all electrical equipment that is not working properly or needs repair. Notify the Administration Office immediately.

- Do not overload wall outlets.
- Keep heat-producing devices away from objects, which will burn.
- Assign someone to ensure appliances are turned off when leaving the building.
- Store and use flammable liquids according to container instructions and city/code regulations.
- Do not allow accumulations of trash or waste material that is flammable.
- Do not hold doors open with door stops or other items.

Fire Drills

Procedure: Upon hearing the alarm sound, students are required to exit the building immediately. Do not pack up items. Students should quietly exit the building from the closest exit and proceed to the parking lot. Faculty should exit the class rooms and studios last and close the doors. Faculty, staff, and students should remain in the parking lot until a member of senior management or the fire marshal allows everyone to return to the building.

Emergency Plan – Earthquake

Earthquakes strike without warning and you may have only seconds to react. Intensity can range from slight tremors to great shocks. Your first concern should be shielding yourself from falling debris and objects.

DO:

- Stay Calm
- Take cover under a sturdy desk or table, away from any glass or windows, in a kneeling position, while holding on to the desk/table. Or stand in a doorway, using hands to brace yourself, make sure the door does not close.
- Stay clear of bookcases, file cabinets, windows, brochure racks, and similar items.
- Follow instructions of the management.
- Do not evacuate the building until evacuation routes have been checked and are determined to be safe.
- Turn off all electrical equipment.
- Once outside, go to the parking lot in the back of the building away from all structures.
- Do not run.
- Wait for instructions from management in the event of extended power failure.

DON'T:

- Use telephones.
- Use elevators.
- Reach in a manner that may cause undue alarm or panic.
- Stand near windows.
- Use matches, if power fails.
- If you feel the need to leave the building, please do not leave the premises. We will want to account for everyone.

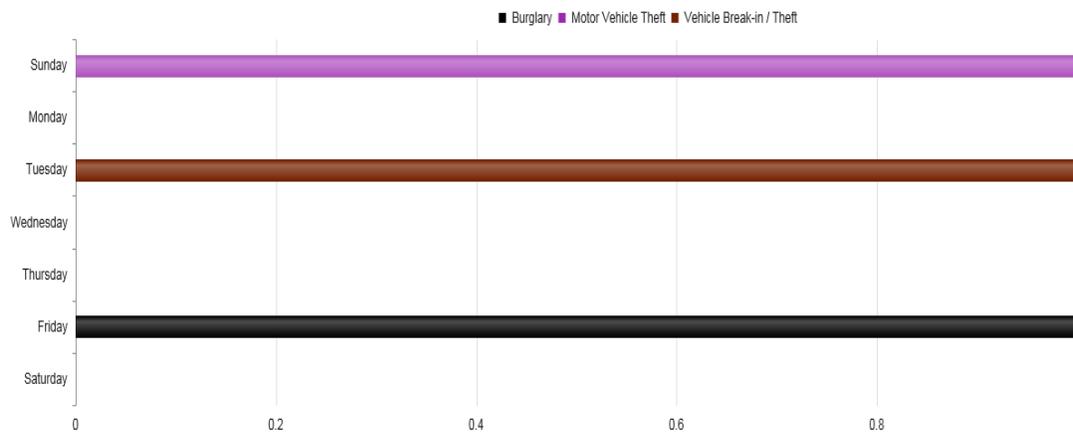
Inform the Administration Office of injuries so first aid can be administered. First Aid supply kit is in the lounge in the cupboard under the coffee machine.

Crime Statistics and Definitions

Crime statistics - Van Nuys campus – 04/15/17-09/29/17 Currently Available.



Day of Week Summary



West Valley Crime Statistics available



COMPSTAT West Valley Area Profile 08/27/17 - 09/23/17



	AREA COMMANDING OFFICER: Rank: Beverly A. Lewis Date of Rank: CAPT-8 Date Assigned Area: May 1, 2017 LAPD Appointment Date: March 19, 2017 November 4, 1991		PATROL DIVISION COMMANDING OFFICER: Rank: Natalie E. Cortez Date of Rank: CAPT-4 Date Assigned Area: July 10, 2016 LAPD Appointment Date: July 10, 2016 November 29, 1993									
CRIME STATISTICS for week ending 09/23/17												
VIOLENT CRIMES												
	08/27/17 TO 09/23/17	07/06/17 TO 08/26/17	% Change	07/06/17 TO 08/26/17	07/02/17 TO 07/29/17	% Change	YTD 2017	YTD 2016	% Change	YTD 2017	YTD 2016	% Change
HOMICIDE	1	1	0.0%	1	0	N.C.*	7	2	250.0%	7	3	133.3%
RAPE (121, 122)	1	4	-75.0%	4	4	0.0%	36	30	20.0%	36	26	38.5%
RAPE (S15.826.821)	2	0	N.C.*	0	0	N.C.*	13	19	-31.6%	13	11	18.2%
TOTAL RAPE	3	4	-25.0%	4	4	0.0%	49	49	0.0%	49	37	32.4%
ROBBERY	16	17	-6.9%	17	22	-22.7%	179	216	-17.1%	179	146	23.4%
AGGRAVATED ASSAULTS	27	37	-27.0%	37	36	2.8%	336	330	1.8%	336	297	13.0%
TOTAL VIOLENT	47	59	-20.3%	59	62	-4.8%	671	687	-4.4%	671	442	50.9%
PROPERTY CRIMES												
	08/27/17 TO 09/23/17	07/06/17 TO 08/26/17	% Change	07/06/17 TO 08/26/17	07/02/17 TO 07/29/17	% Change	YTD 2017	YTD 2016	% Change	YTD 2017	YTD 2016	% Change
BURGLARY	107	89	18.1%	89	54	37.8%	758	788	-4.2%	758	722	4.8%
MOTOR VEHICLE THEFT	59	76	-22.4%	76	53	43.4%	540	449	20.3%	540	382	41.4%
STEV	107	102	4.9%	102	81	25.8%	1061	1146	-6.7%	1061	896	18.5%
PERSONAL / OTHER THEFT	85	104	-17.3%	104	90	16.7%	823	887	-6.2%	823	880	-6.3%
TOTAL PROPERTY	358	361	-3.7%	361	268	31.8%	3189	3283	-2.6%	3189	2866	12.2%
TOTAL PART I	368	410	-11.0%	410	338	21.3%	3778	3877	-2.8%	3778	3292	14.8%
Child/Spousal Abuse (Part I & II)*	50	52	-3.8%	52	48	8.3%	427	420	1.7%	427	418	2.2%
SHOTS FIRED	3	6	-50.0%	6	12	-50.0%	39	21	81.7%	39	29	34.5%
SHOOTING VICTIMS	0	2	-100.0%	2	0	N.C.*	12	8	100.0%	12	11	9.1%
ARREST STATISTICS for week ending 09/23/17												
ARRESTS												
	08/27/17 TO 09/23/17	07/06/17 TO 08/26/17	% Change	07/06/17 TO 08/26/17	07/02/17 TO 07/29/17	% Change	YTD 2017	YTD 2016	% Change	YTD 2017	YTD 2016	% Change
HOMICIDE	0	1	-100.0%	1	0	N.C.*	4	3	33.3%	4	3	33.3%
RAPE	1	2	-50.0%	2	2	0.0%	17	10	70.0%	17	9	88.9%
ROBBERY	9	4	125.0%	4	7	-42.9%	52	67	-22.4%	52	36	44.4%
AGGRAVATED ASSAULT**	30	21	42.9%	21	24	-12.5%	221	233	-6.2%	221	179	23.5%
BURGLARY	5	3	66.7%	3	3	0.0%	54	59	-8.6%	54	49	10.2%
LARCENY	8	20	-60.0%	20	17	17.6%	170	172	-1.2%	170	143	18.9%
MOTOR VEHICLE THEFT	13	24	-45.8%	24	11	118.2%	116	87	33.3%	116	80	45.0%
TOTAL VIOLENT	40	28	42.9%	28	33	-15.2%	294	313	-6.1%	294	226	30.1%
TOTAL PART I	99	75	32.0%	75	64	17.2%	634	631	0.5%	634	498	27.3%
TOTAL ALL ARRESTS	250	299	-16.4%	299	264	12.9%	2864	2723	5.1%	2864	2048	40.8%

*Part I Child/Spousal Abuse (Simple Assaults not included in Part I) Aggravated Assaults above to comply with the FBI's Uniform Crime Reporting guidelines.
 **Statistics include domestic violence.
 N.C. - Not Calculable
 Statistics are based on the date the crime or arrest occurred.
 Arrest statistics include arrests made by outside agencies.

Clery Crime Definitions:

LOCATIONS
On Campus: Any building or property owned or controlled by the institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes. Additionally, this includes any building or property within the same reasonably contiguous geographic area of the main campus that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (e.g., a food or other retail vendor).
Non-Campus: Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, & not within the same reasonably contiguous geographic area of the institution; or any building or property owned or controlled by a student organization that is officially recognized by the institution.
Public Property: All public property, including thoroughfares, streets, sidewalks, parking facilities, and public parks; that is within the campus, or immediately adjacent to and accessible from the campus. Generally, this property consists of a public sidewalk that borders the campus, the public street along the sidewalk and the public sidewalk on the other side of the street (i.e., sidewalk, street, sidewalk). Public property does not include anything beyond the second sidewalk (e.g., businesses, residences, etc.).
On-campus Student Housing Facility: Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility. <i>Note that the category does not appear in the crime statistics page because there are no on-campus student housing facilities.</i>
Separate Campus: A location that meets the following criteria: The institution owns or controls the site; it is not reasonably geographically contiguous with the main campus; it has an organized program of study; and there is at least one person on-site acting in an administrative capacity. An organized program of study means that the location offers courses in educational programs leading to a degree, certificate, or other recognized credential.
CRIME CATEGORIES
Murder/Non-Negligent Manslaughter: The wilful (non-negligent) killing of one human being by another.
Negligent Manslaughter: The killing of another person through gross negligence.
Sexual Assault (Sex Offenses): Any sexual act directed against another person, without consent of the victim, including instances where the victim is incapable of giving consent. Includes rape, fondling, incest, and statutory rape.
Rape: The penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes the rape of both males and females.
Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent.
Robbery: The taking or attempting to take anything from value of the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.
Burglary: The unlawful entry of a structure to commit a felony or a theft.
Motor Vehicle Theft: The theft or attempted theft of a motor vehicle.
Arson: Any wilful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
Hate Crimes: A criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. For Clery Act purposes, Hate Crimes include any of the above criminal offenses as well as crimes involving larceny-theft, intimidation, simple assault or destruction/damage/vandalism of property. Bias categories include race, religion, sexual orientation, gender, gender identity, ethnicity, national origin, and disability.

CRIME CATEGORIES (cont.)

Larceny-Theft: The unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another. **Constructive possession** is the condition in which a person does not have physical custody or possession, but is in a position to exercise dominion or control over a thing.

Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Destruction/Damage/Vandalism of Property: To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Domestic Violence: A felony or misdemeanor crime of violence committed—By a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to— fear for the person's safety or the safety of others; or suffer substantial emotional distress.

Arrest: Persons processed by arrest, citation, or summons.

Referred for disciplinary action: The referral of any person to any official who initiates a disciplinary action of which a record is established and which may result in the imposition of a sanction.

Weapons: Carrying, Possessing, Etc.: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature.

Drug Abuse Violations: The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (Morphine, Heroin, Codeine); marijuana; synthetic narcotics—manufactured narcotics that can cause true addiction (Demerol, Methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Liquor Law Violations: The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness.

Unfounded Crime: A crime is considered unfounded for Clery Act purposes only if sworn or commissioned law enforcement personnel make a formal determination that the report is false or baseless.

Revision Date: 05/05/2017